



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive

Julie Beilby BSc (Hons) MBA

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

21 November 2023

To: MEMBERS OF THE LICENSING AND APPEALS COMMITTEE
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Licensing and Appeals Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Wednesday, 29th November, 2023 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

1. Guidance on the Conduct of Meetings 5 - 8

PART 1 - PUBLIC

2. Apologies for Absence

3. Declarations of Interest 9 - 10

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

4. Minutes 11 - 14

To confirm as a correct record the Minutes of the meeting of Licensing and Appeals Committee held on 27 September 2023.

5. Minutes of Panel 15 - 16

To receive the Minutes of the following meeting of the Licensing and Appeals Committee sitting as a Panel:

- 20 October 2023 in respect of a Taxi Hearing

Decisions to be taken under Delegated Powers

6. Review of Fees and Charges 2024/25 - Licensing Fees 17 - 42

The report invites Members to adopt the proposed scale of fees for licences, consents and registrations as set out in the Annex 1 to the report with effect from 1 April 2024.

7. Urgent Items 43 - 44

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

8. Exclusion of Press and Public 45 - 46

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

9. Urgent Items 47 - 48

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr C Brown (Chair)
Cllr C J Williams (Vice-Chair)

Cllr B Banks
Cllr M A Coffin
Cllr A Cope
Cllr D Keers
Cllr D W King
Cllr W J Mallard

Cllr R W G Oliver
Cllr R V Roud
Cllr M Taylor
Cllr D Thornewell
Cllr K S Tunstall